

This is the supporting documentation for reference number 13 under the 'Adjustments requiring Committee Approval' sheet.

SERVICE	CURRENT CHARGES 2015/16	PROPOSED CHARGES 2016/17	COMMENTS
ANIMAL HEALTH AND WELFARE			
Breeding of Dogs Act 1973 Breeders Licence	£238 + vets costs	£243 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Dangerous Wild Animals Act 1976 Licence to keep dangerous wild animals	£238 + vets costs	£243 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Animal Boarding Establishments Act 1963 Licence for animal boarding establishments	£144 + vets costs	£147 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Riding Establishments Act 1964 & 1970 Licence for riding establishments	£238 + vets costs	£243 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Pet Animals Act 1951 Licence to keep pet shop	£144 + vets costs	£147 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Performing Animals [Registration] Act 1925 Registration of those having animals for performance	£144 + vets costs	£147 + vets costs	
The Licensing of Animal Dealers [Young Cats and Young Dogs] [Scotland] Regulations 2009 Licensing of animal dealers	£238 + vets costs	£243 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
Zoo Licensing Act 1981 License to keep a zoo	£238 + vets costs	£243 + vets costs	Income predicted to decrease due to a reduction in the number of applications over the last year
FOOD SAFETY SERVICE			
Inspection and Certification of unfit/unmarketable foods as a result of a freezer or refrigerator breakdown or other incident	£133 (to cover 1 st hour, travel costs and admin charges) thereafter recharge hourly rate of £52 per hour	£136 (to cover 1 st hour, travel costs and admin charges) thereafter recharge hourly rate of £54 per hour	
Food premises yearbook	£25	£26	

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Fish Export Certificates			
<p>a) Monday to Friday 09.00-16.00hrs.</p> <p>Where the Environmental Health Service is given a minimum of 24 hours notice.</p>	<p>Initial charge of £60 (this includes travel time, administration and issue of 1st Certificate) up to a maximum time of 1 hour.</p> <p>An additional charge of £30 per officer per hour or part thereof will be payable per officer after the first hour (two officers may be required depending on size of consignment).</p>	<p>Initial charge of £61.20 (this includes travel time, administration and issue of 1st Certificate) up to a maximum time of 1 hour.</p> <p>An additional charge of £30.60 per officer per hour or part thereof will be payable per officer after the first hour (two officers may be required depending on size of consignment).</p>	<p>2 year pricing arrangement with operators to end of 2015/16</p>
<p>b) Monday to Friday 09:00-16:00hrs</p> <p>Where the Environmental Health Service is given <u>less than 24 hours notice.</u></p>	<p>Initial charge of £120 (this includes travel time, administration and issue of 1st Certificate) up to a maximum time of 1 hour.</p> <p>An additional charge of £30 per officer per hour or part thereof will be payable per officer after the first hour.</p>	<p>Initial charge of £122.40 (this includes travel time, administration and issue of 1st Certificate) up to a maximum time of 1 hour.</p> <p>An additional charge of £30.60 per officer per hour or part thereof will be payable per officer after the first hour.</p>	
<p>c) Monday to Friday after 16:00hrs</p> <p>Where the Environmental Health Service is given <u>a minimum of 24 hours notice.</u></p>	<p>Initial charge of £150 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £153 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45.90 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	
<p>d) Monday to Friday after 16:00hrs</p> <p>Where the Environmental Health Service is given <u>less than 24 hours notice.</u></p>	<p>Initial charge of £200 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £204 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45.90 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	

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<p>e) Weekend visits (Saturday and Sunday) 09:00-16:00hrs.</p> <p>Where the Environmental Health Service is given <u>at least 24 hours notice.</u></p>	<p>Initial charge of £200 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £204 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £45.90 per officer per hour or part thereof will be payable after the first hour of the visit</p>	
<p>f) Weekend visits (Saturday and Sunday) 09:00-16:00hrs.</p> <p>Where the Environmental Health Service is given <u>less than 24 hours notice.</u></p>	<p>Initial charge of £250 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour</p> <p>An additional charge of £45 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £255 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour</p> <p>An additional charge of £45.90 per officer per hour or part thereof will be payable after the first hour of the visit</p>	
<p>g) Visits on Public Holidays 09:00-16:00hrs (excluding Christmas Day, Boxing Day and 1st & 2nd January).</p> <p>Where the Environmental Health Service is given <u>at least 24 hours notice.</u></p>	<p>Initial charge of £200 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £60 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £204 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £61.20 per officer per hour or part thereof will be payable after the first hour of the visit</p>	
<p>h) Visits on Public Holidays 09:00-16:00hrs (excluding Christmas Day, Boxing Day and 1st & 2nd January).</p> <p>Where the Environmental Health Service is given <u>less than 24 hours notice.</u></p>	<p>Initial charge of £250 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £60 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £255 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £61.20 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	
<p>i) Visits on 27th through to 31st December and on 2nd January 09:00-16:00hrs. (where these fall on a week day)</p> <p>Where the Environmental Health Service is given <u>at least 24 hours notice.</u></p>	<p>Initial charge of £150 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £60 per officer per hour or part thereof will be payable after the first hour of the visit.</p>	<p>Initial charge of £153 (this includes travel time, administration and issue of 1st Certificate) up to a maximum of 1 hour.</p> <p>An additional charge of £61.20 per officer per hour or part thereof will be payable after the first hour of the visit</p>	
<p>j) Additional Certificates</p>	<p>During normal working hours (9.00-16.00hrs Monday–Friday) where more than two export certificates (up to a maximum of seven) are being issued during the same visit the exporting company will be charged the discounted amount of half the relevant certificate charge applicable at that time.</p>	<p>During normal working hours (9.00-16.00hrs Monday–Friday) where more than two export certificates (up to a maximum of seven) are being issued during the same visit the exporting company will be charged the discounted amount of half the relevant certificate charge applicable at that time.</p>	

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	(As long as the inspection and certification process can be carried out within the same working day.)	(As long as the inspection and certification process can be carried out within the same working day.)	
Food Export Certificates			
[a] Per visit including cost of first certificate	£123	£126	No income expected.
[b] Each additional certificate	£34	£35	
Food Hygiene Certificates – Section 50	£235	£240	

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PORT HEALTH CHARGES			
Ships inspections	Gross tonnage Up to 1000 £72 1001-3000 £108 3001-10000 £165 10001-20000 £216 20001-30000 £273 Over 30,000 £330	Gross tonnage Up to 1000 £72 1001-3000 £108 3001-10000 £165 10001-20000 £216 20001-30000 £273 Over 30,000 £330	Charges set by APHA Surcharge introduced to cover outwith normal hours payments for staff
	Vessels with the capacity to carry between 50 and 100 persons £330	Vessels with the capacity to carry between 50 and 100 persons £330	
	Vessels with the capacity to carry more than 1000 persons £567	Vessels with the capacity to carry more than 1000 persons £567	
	For inspections carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £52 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £100 per hour will apply.	For inspections carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £52 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £100 per hour will apply.	

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WATER SAMPLES - SHIPS			
Chemical	<p>Per sample (less than 5) £187.79. £169.00 per sample (when 5 or more samples taken) Plus £52 per hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £52 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £100 per hour will apply</p>	<p>Per sample (less than 5) £192.00 £173.00 per sample (when 5 or more samples taken) Plus £53 per hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £53 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £106 per hour will apply</p>	Based on lab analysis cost
Bacteriological	<p>Per sample £67 £60.00 per sample (when 5 or more samples taken) Plus £52 per hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £52 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £100 per hour will apply</p>	<p>Per sample £69 £62.00 per sample (when 5 or more samples taken) Plus £53 per hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £53 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £106 per hour will apply</p>	Based on lab analysis cost
Legionella	<p>Per sample (less than 5) £158.38 Per sample (when 5 or more samples are taken) £135.34 Plus £52 hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £52 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £100 per hour will apply</p>	<p>Per sample (less than 5) £158.38 Per sample (when 5 or more samples are taken) £135.34 Plus £53 hour officer time (minimum 1 hour)</p> <p>For sampling carried out on Saturdays or before 8am or after 6pm on weekdays, a surcharge of £53 per hour of officer time will apply. For inspections on Sundays and Public Holidays a surcharge of £106 per hour will apply</p>	Based on lab analysis costs

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Illegal, Unreported and Unregulated Fishing Regulation (IUU) - Port Health Charges for checking catch certificates	£20 Certificates will not be provided outwith normal office hours and therefore no additional charges apply.	£20 Certificates will not be provided outwith normal office hours and therefore no additional charges apply.	
Illegal, Unreported and Unregulated Fishing Regulation(IUU) - Port Health Charges for Confirmation document that consignment is outwith the scope of the regulations	No charge as very little work required.	No charge as very little work required.	
PEST CONTROL SERVICES			
Rodent Infestation	£120.50+VAT (per course of treatment) (domestic) £82.51 +VAT (per visit) (commercial)	£123.00+VAT (per course of treatment) (domestic) £84.50 +VAT (per visit) (commercial)	A course of treatment includes 5 visits
Infestation of bed bugs	£82.51 +VAT (per visit) (1-2 rooms) £120.50 +VAT (per visit) (3-4 rooms)	£84.50 +VAT (per visit) (1-2 rooms) £123.00 +VAT (per visit) (3-4 rooms)	Larger properties will be given a quote on request
Insect Infestation	£82.51 + VAT (per visit) (domestic and Commercial)	£84.50 + VAT (per visit) (domestic and Commercial)	Includes cockroaches
Wasps	£62.50 +VAT (per treatment) (domestic and Commercial)	£63.75 +VAT (per treatment) (domestic and Commercial)	
Domestic consultation fee for pest control officer visit to assess and advise where no treatment is carried out.	£26.65 +VAT	£27.20 +VAT	

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DOG WARDEN SERVICE			
Cost of Dog Warden incurred in uplifting and detaining stray dogs.	£61.50 * [£27.68 for owners who agree to have their dogs identichipped] *FREE [First uplift for identichipped dogs with no previous history of straying] An additional payment in respect of boarding charges of £10.00 for each day, or part day, of detention will be applicable in all cases	£62.75 * [£28.25 for owners who agree to have their dogs identichipped] *FREE [First uplift for identichipped dogs with no previous history of straying] An additional payment in respect of boarding charges of £10.00 for each day, or part day, of detention will be applicable in all cases	Boarding charges are set by the Dogs Home, therefore, Environmental Health have no control over this.
MISCELLANEOUS ENVIRONMENTAL HEALTH			
Street Traders Licence Certificate of Compliance	£142	£142	No change as officer costs are met within £142
Photocopying of Public Registers, etc.	Paper copies of documents will be subject to a charge in accordance with the council's publication Scheme under FOISA	Paper copies of documents will be subject to a charge in accordance with the council's publication Scheme under FOISA	
Search of Records to obtain information	Paper copies of documents will be subject to a charge in accordance with the council's publication Scheme under FOISA	Paper copies of documents will be subject to a charge in accordance with the council's publication Scheme under FOISA	
Provision of Factual Statements			
Housing Inspection Report (for immigration services)	£105.58+ VAT (inspection visit and issue of letter)	£108.00+ VAT (inspection visit and issue of letter)	
	£20.50 +VAT (re-issue of letter or amendment on request within 1 year at customers request)	£21.00 +VAT (re-issue of letter or amendment on request within 1 year at customers request)	
Provision of Contaminated Land Information	£51.25 per hour or part hour	£52.50 per hour or part hour	
Private Water Supplies and Domestic Water Supply Testing			
Sampling plus bacteriological and chemical analysis	£127.10 +VAT	£130.00 +VAT	This is in line with water sampling charges for Aberdeenshire
Sampling and analysis for Lead only	£118 +VAT	£121 +VAT	